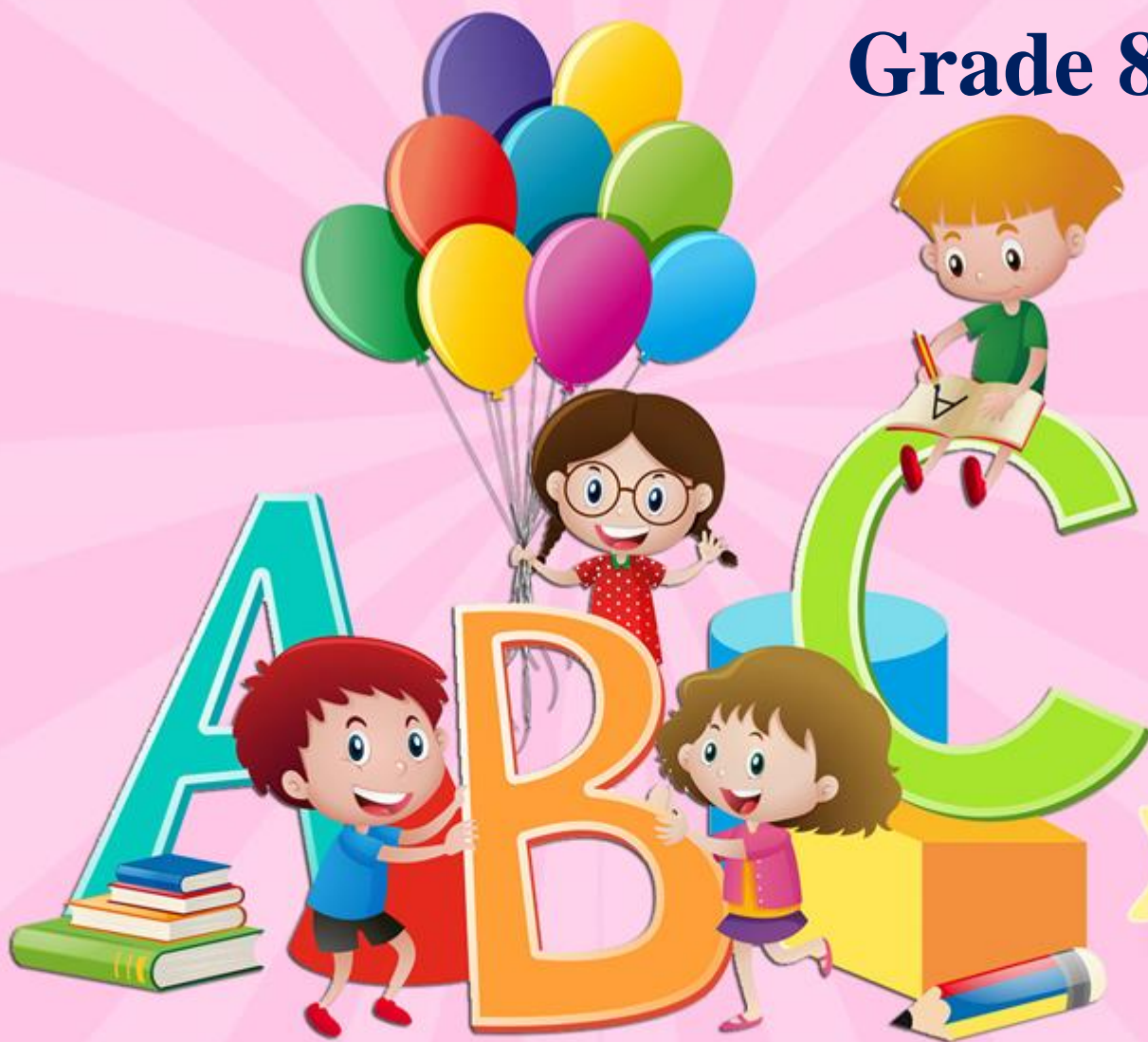




# English



Self-Learning pack  
Grade 8



## Lesson-11

## Let's write notes.

What is a note and  
how to write?



Dear child, the following clues may help you to identify a note.

- Note is a written message.
- Not a letter.
- Write to very familiar people as friends, family members, teacher etc.
- Can use contracted form as;

I am → I'm

It is → It's

- Can avoid date and salutation and complementary clause as;

~~Dear~~ Savinu

~~Yours loving~~ Nisal

- Date is not compulsory. දිනය අත්‍යාවශ්‍ය නොවේ.

## Format of a note

Receiver	
Body of the note	
Sender	



### A sample note

Binuk,

I left my English note book at your place. Please bring it when you come to the evening class. I have some home work to do.

Prabhashi

**Step 1:** You are Savindu and you have received the following note from Bimaksha. Read the note and write a reply using given details.

Savid ,

We are going to hold a science exhibition in our school. Do you like to take part in it? Reply me soon.

Bimaksha

That's great/ I would like to take part/ we can work together/ I will not miss this opportunity  
/Thank you very much for the information/ Savndu/ Bimaksha

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**Step 2:** This is a note written by Bimal to Onal Complete it using the words/ phrases given below.

Friday/reply/ 4.00 p.m./ tickets/ Youth Auditorium

Onal,

My father gave me two ..... to watch the music programme "Rock Star" It will be on .....10th January at ..... in the ..... Can you join me? Please ..... soon.

Bimal

**Step 3:** Read the following note which is written by Chanul to his teacher and Imagine you are Vinul and write a note to the teacher. Use the information given in the grid.

Dear teacher,

I'm unable to come to drama practice today because of a headache. I'm very sorry.

Chanul

sender	receiver	message	reason
Chanul	Teacher	unable to come to drama practice	because of a headache
Vinul	Teacher	unable to come to sports practices	because of a toothache

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**Step 4:** Read the following note and Imagine that you are Gagani then write a reply note.

Include the following details.

- Thanks for invitation.
- Express willingness to join.
- State whether you can get permission or not

Gagani,

We have planned to go to my aunt's house in Kandy for a week. Would you like to join with us? Can you get permission from your parents? Reply me soon.

Sithumi

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